

Title: MNT Reimbursement

Elected or Appointed Position: Appointed

Service: no term limit

Overview:

Purpose of position: Reimbursement Representatives serve as a local resource for the Academy of Nutrition and Dietetics members who have questions about coding and coverage issues. They help facilitate use of the Academy's coding and coverage resources, and coordinate local advocacy efforts to expand federal and state nutrition coverage policies. Some affiliates or DPGs have created a reimbursement committee so leaders in their district associations are involved and have access to state-wide coverage activities and information. Reimbursement Representatives and their committees require affiliate/DPG funding to support their activities.

Ideal candidate for this position (or special skills needed):

- Has an understanding of Medical Nutrition Therapy coverage and billing for Medicare, Medicaid and private insurance payers.
- Has experience in a private practice, outpatient facility setting, or office setting where ambulatory MNT services are provided.
- Enjoys public speaking in order to advocate for and initiate coverage activities with local payers.
- Is comfortable answering member questions or responding to member emails on a need-be basis.
- Has the ability to attend Academy-sponsored conference calls during the term.
- Has an interest in reimbursement for RD-provided nutrition services.

Requirements:

- Stay up-to-date on local or practice area specific MNT (Medical Nutrition Therapy) coverage activities.
- Have a basic understanding of Medicare Part B and Medicaid Medical Nutrition Therapy benefit rules and regulations. Familiarity with state Medicaid nutrition policies and private insurance coverage policies for RDs is strongly recommended.
- Be available to respond to calls and emails, and direct members to the appropriate resources for their coding and coverage inquiries.
- Have a basic understanding and previous involvement in affiliate/DPG MNT legislative actions or local coverage initiatives.
- Use or be familiar with the Academy's practice tools and advocacy resources (e.g. the Academy's Evidence-Based Nutrition Practice Guidelines and Toolkits, MNT Works Kit, the Academy's Nutrition Care Process & Model).
- Participate in Academy-sponsored teleseminars to discuss MNT coverage policies and other coding and coverage activities that impact Academy members.

- Have access to the Internet, e-mail, and Microsoft PowerPoint, Word and Excel software programs.
- Participate in the Academy's Reimbursement Online Community.
- Agree to a two-year term; upon completion of the term, assist in mentoring and training for the incoming representative.
- As necessary, remove self from events that present a conflict of interest between the individual's volunteer work and employment activities.

Duties/Responsibilities:

- Communicate with the affiliate/DPG executive committee on topics including Medicare, Medicaid and private sector coverage.
- Share MNT coverage and Medicare Part B MNT benefit information with local members via phone or email communications and through presentations.
- Direct members to federal, state and private insurance coding and coverage resources (through affiliate/DPG and Academy web pages).
- Participate in the Academy's health care reform education and training.
- Collect information on local third party payer policies to be included in the Academy's member-only database.
- Support coding and coverage issues on the local level; initiate or help to advance members' coverage activities with third party payers or other decision makers.
- Encourage members to track MNT outcomes data, which is critical for impacting coverage decisions.
- Assist with member "Calls to Action" with the affiliate Public Policy Panel, and participate in Academy coding surveys and activities.

Expected time commitment:

- Four hours or more per month

Position reports to:

- Affiliate President

Checklist/Calendar:

Month	Duties	Done
June	Submit Quarterly Report to Academy Meet with Public Policy Program	
July		
August	Submits Report and Agenda items Attends August Board Meeting	
September		
October	Submit Information to Range Rider Newsletter	

	Submit Quarterly Report to Academy Meet with Public Policy Program	
November	Develop a formal plan of work for the coming year	
December	Submit Quarterly Report to Academy Meet with Public Policy Program	
January	Submits Reports and Agenda Items Submit formal yearly plan of work to WAND board Attends January Board Meeting	
February	Votes in WAND and National Election	
March	Submit Information to Range Rider Newsletter Submit Quarterly Report to Academy Meet with Public Policy Program	
April	Annual Conference Submits Report and Agenda Items Attends April Board Meeting Attends Annual Business Meeting Attends New Board Member Orientation	
May		
Yearly	Meet with State Medicaid Director and/or staff Meet with State Insurance Commissioner and/or Staff	

Resources:

During the Reimbursement Representative's term, the Academy's Nutrition Services Coverage Team will provide quarterly conference calls, newsletter articles, and other materials of interest. Representatives are encouraged to access the following:

The Academy's Medicare MNT page: www.eatright.org/mnt

The Academy's Coding, Coverage and Compliance page: www.eatright.org/coverage

The Academy's Evidence Analysis Library and Evidence-Based Nutrition Practice Guideline Toolkits: www.adaevidencelibrary.com/

**MNT Works Kit:* The Kit is a marketing tool that can be used during meetings and presentations to local third-party payers, employer groups and hospital finance and billing departments to expand MNT coverage. A copy of the Kit can be downloaded by members for free at www.eatright.org/members/mntworks.

**Reimbursement On-Line Communities:* The NSC team manages an online tool for members to exchange information and discuss reimbursement topics. The site has a specific community

designated for Reimbursement Representative announcements, updates and networking. Visit adareimbursement.webauthor.com.

**Third party payer brochure:* This includes key information on the impact of Medical Nutrition Therapy provided by RDs. This can be shared with health care plans and more. Download a complimentary brochure at <http://www.eatright.org/Members/content.aspx?id=7775>

**MNT Provider newsletter:* The *MNT Provider* newsletter is a free resource for all Academy members. It has information on Medicare, private insurance, practice management and more. Read it each month at www.eatright.org/mntprovider.

Academy Link: <http://www.eatright.org/affiliates/>

WAND Link: www.eatrightwyoming.org